

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It is the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: **HIGH LEGH PARISH COUNCIL**

County area (local councils and parish meetings only): **Cheshire East Borough Council**

Financial year ending 31 March 2019

Prepared by (Name and Role): **Doreen Walker, Clerk/RFO**

Date: **15/04/19**

	£	£
Balance per bank statements as at 31/3/19:		
account 1	16,800.5	
		16800.53
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
712	(67.03)	
713	(30.43)	
714	(650.00)	
715	(3,833.51)	
716	(80.00)	
717	(70.00)	
718	(56.83)	
		-4787.8
Add: any un-banked cash as at 31/3/19		
		-
Net balances as at 31/3/19 (Box 8)		<u>12012.73</u>